

# Buchanan Town Improvement Society Rental Agreement

We, the undersigned owner, Buchanan Town Improvement Society, Inc, (here-in called "Owner") has let and demised the undersigned client (here-in called "Renter"), this \_\_\_\_\_ day of \_\_\_\_\_, 2024 the event venue.

Renter: \_\_\_\_\_

Dates of Activity: \_\_\_\_\_

Hours of Activity: \_\_\_\_\_

Type of Activity: \_\_\_\_\_

## Fees:

- Facility Fee: \$200.00 per day of event
- Set-up Day: \$125.00 for the day prior to the event
- Security Deposit: \$200.00 (refundable)
- All fees will be payable to Buchanan Town Improvement Society, Inc.

1. The renter is responsible for cleanup, including restrooms and trash disposal after use of the facility. The house must be clean, and all items removed from the building no later than 11:00am on the day following use of the building. The renter can opt-in and pay an additional \$75.00 fee for a cleaning service. Failure to clean or purchase the offered cleaning service will result in the \$75.00 cleaning fee being withheld from the security deposit.

2. The renter must acquire an ABC or banquet license and provide proof of license to the Owner before serving alcohol or event could be cancelled.

### **3. Absolutely no smoking is allowed in the house!**

4. Quiet Time: The renter agrees to be out of the building by 10:00pm unless otherwise agreed to.

5. The renter shall replace all damaged, destroyed, lost or stolen property.

6. The renter assumes responsibility for all claims, damages, or actions arising out of their use of the property and agrees to hold the Owner harmless from any such actions.

7. The renter shall be subject to any Town of Buchanan, Botetourt County, or Commonwealth of Virginia ordinances.

8. Cancellation fee will be forfeiture of security deposit.

9. Exterior: No outside decorations or ornamentation without prior approval.

10. Access and Locks: The building will be unlocked by a member of the Executive Board of the Owner.

11. Vehicles\Parking: Vehicles must be parked in an orderly fashion beside the property. No vehicles are to be parked on the lawn without permission of the Owner.

12. The Owner is responsible for the maintaining the dwelling in compliance with minimum housing standards.

Responsible Renter: \_\_\_\_\_

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

P.O. Box 692

Address: \_\_\_\_\_

Buchanan, VA 24066

Phone: \_\_\_\_\_

540-817-5772

**THIS IS A LEGALLY BINDING DOCUMENT.  
IF YOU DO NOT UNDERSTAND IT, PLEASE OBTAIN APPROPRIATE LEGAL ADVICE.**